

## JOB TITLE: PARAMEDIC



Department: Emergency Medical Services  
Supervisor: Shift Supervisor  
Supervision Exercised: 8 – 10 employees  
Exempt Status: Hourly  
Benefits Eligibility Status: Eligible  
BOCC Approval:

### **SUMMARY**

Supervises and directs EMT personnel in basic life support care and performs advanced life support care to the sick and injured. May operate as either a solo provider on an ALS QRV, or with another provider on an ambulance.

Provides emergency medical care at the advanced life support level to the ill and injured as defined within the Bonner County EMS patient care guidelines.

### **ESSENTIAL FUNCTIONS**

The essential functions include, but are not limited to, the following duties and responsibilities which are not listed in any particular order of priority and may be amended or added to by the County at any time:

- Paramedic is a person who must not only remain calm while working in difficult and stressful circumstances, but must be capable of staying focused while assuming the leadership role.
- Help to resuscitate patients in an emergency before hospital admission
- Provide medical assistance during emergency situations, such as CPR, AED, prevent shock, control severe bleeding, prevent spinal damage, etc.
- Administer intravenous medications, drips, and oxygen (only EMT-P)
- Perform endotracheal intubations (only EMT-P)
- Evaluate a patient's condition to determine the right course of treatment
- Monitor patient's condition and keep it stable while enroute to the hospital
- Aid in the transfer of patients to the emergency units of hospitals
- Help to calm down the family members of the victim and the public on scene
- Create a patient care report and take notes of the medical treatment given to the patient
- Keep the equipment clean after use; check and replace damaged and used supplies
- Decontaminate the interior of the ambulance if used to transport a patient suffering from a contagious disease
- Good judgment along with advanced knowledge and technical skills are essential in directing other team members to assist as needed.
- Must be able to provide top quality care, concurrently handle high levels of stress, and be willing to take on the personal responsibility required of the position. This includes not only all legal ramifications for precise documentation, but also the responsibility for using the knowledge and skills acquired in real life threatening emergency situations.

- Complete paperwork and time sheets both manually and/or on computer.
- Participates in all required education/training activities.
- Maintains all professional licensure as required by BCEMS for continued employment.
- Performs all other duties as assigned.

### **JOB SPECIFICATIONS**

- Must be 19 years of age and possess a high school diploma or equivalent.
- Must possess a current Paramedic certification for Idaho or have reciprocity complete within two weeks of a conditional offer.
- Must provide a valid driver's license accompanied by a current driving record of a minimum of three (3) years at time of application and maintain a good driving record throughout the course of employment.
- Must have a current Healthcare Provider level CPR and ACLS certification.
- Must possess and provide proof of current inoculations: Hepatitis B Series, MMR, Pertussis, Tetanus, and TB.
- Ability to follow directions, work in an effective and professional manner, and develop effective working relationships with co-workers, supervisors, the general public, and outside agencies.
- After a conditional offer is made, candidate must be able to successfully complete a physical assessment test, drug test and a background check.

### **PHYSICAL ABILITIES & WORKING CONDITIONS**

Standing and walking on uneven or rough terrain for an unspecified amount of time.

- Lifting and carrying in excess of 50lbs from floor or ground to stretcher.
- Transferring a patient in excess of 50lbs from bed or chair to stretcher.
- Pushing and pulling in excess of 50lbs.
- Bending, stooping, crouching or kneeling for an unspecified amount of time.
- Climbing or repelling while carrying equipment necessary to render care.
- Take all precautions necessary to avoid hazards.

While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to wet/or humid conditions; high precarious places; fumes or airborne particles; toxic or caustic chemicals and risk of electrical shock. The noise level in the work environment is usually moderate.

---

**Disclaimer:** This job description is not an employment agreement or contract, and management reserves the right to modify it when necessary.

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge that it will be placed in my Personnel File.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_